

# PARK UNION BUSINESS IMPROVEMENT DISTRICT

121 S. Tejon Street, Suite 1100  
Colorado Springs, CO 80903  
Phone: 719-635-0330  
www.parkunionbid.com

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** September 4, 2024

**TIME:** 10:00 a.m.

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MWE1ZWVjZWltZDZiOC00ZGRmLTgzMmYtZjQzODkxNGlwZGVh%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWE1ZWVjZWltZDZiOC00ZGRmLTgzMmYtZjQzODkxNGlwZGVh%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 597 246 879#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Christopher S. Jenkins	President	May, 2027
David D. Jenkins	Secretary	May, 2027
Delroy Johnson	Treasurer	May, 2027
Jeffrey Finn	Assistant Secretary	May, 2025
Gregory Barbuto	Assistant Secretary	May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Ratify revised 2024 Annual Administrative Matters Resolution (enclosure).

- F. Review and consider approval of minutes from the November 30, 2023, special board meeting (enclosure).
- G. Discuss statutorily required documents posted on website and consider remediation services; designate CLA as website compliance coordinator.
- H. Ratify Technology Accessibility Statement and Website Posting (enclosure).

**II. FINANCIAL MATTERS**

- A. Review and ratify approval of previous claims totaling \$272,160.64(enclosure).
- B. Review and consider acceptance of June 30, 2024 Unaudited Financial Statements and Schedule of Cash Position (enclosure).
- C. Consider Approval of 2023 Audit (enclosure).

**III. LEGAL MATTERS**

- A. Review and Consider approval of 2024 Operating Plan, including Preliminary Draft Budget (enclosures).
- B. 2024 Legislation Memo Update (enclosure).

**IV. OTHER BUSINESS**

**V. ADJOURNMENT**

**The next regular meeting is scheduled for October 23, 2024 at 9:00 a.m. via MS Teams**