

## RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING OF  
THE BOARDS OF DIRECTORS OF THE  
SW DOWNTOWN METROPOLITAN DISTRICT NOS. 1-2  
(THE "DISTRICT")  
HELD  
SEPTEMBER 22, 2021

A special meeting of the Boards of Directors of the SW Downtown Metropolitan District Nos. 1-2 (referred to hereafter as the "Boards") was convened on Wednesday, September 22, 2021, at 10:00 a.m. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft Teams. The meeting was open to the public.

### ATTENDANCE

Directors In Attendance Were:

David Jenkins, Secretary  
Delroy Johnson, Treasurer  
Russell T. Tutt IV, Assistant Secretary

Absence Excused:

Jeffrey Finn, Assistant Secretary  
Chris Jenkins, President

Also, In Attendance Were:

Russell W. Dykstra.; Spencer Fane, LLP.  
Josh Miller, Krista Baptist, Carrie Bartow, & Rob Lange; CliftonLarsonAllen  
LLP  
Robert Huls, Whitley Crow & Kristi Rader; Nor'Wood Development Group

### ADMINISTRATIVE MATTERS

**Call to Order and Approve Agenda:** Director D. Jenkins called the meeting to order at 10:03 a.m. and excused the absence of Director C. Jenkins and Director Finn.

Following discussion, upon a motion duly made by Director Tutt seconded by Director Johnson and, upon vote, unanimously carried, the Boards approved the agenda, as presented.

**Declaration of Quorum/Director Qualifications/Disclosure Items:** Mr. Dykstra discussed the state law requirements for disclosure of potential conflicts of interest with the directors, noting that completed disclosure statements had been be filed for each of the Directors with the Secretary of State at least three days prior to the meeting. In addition, Mr. Dykstra noted that each director is to verbally reveal his/her potential conflicts of interest to the Board prior to beginning the discussion in which a conflict may arise.

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**Community Comments:** None.

**July 14, 2021 & July 28, 2021 Meeting Minutes:** Following discussion, upon a motion duly made by Director D. Jenkins, seconded by Director Johnson and, upon vote, unanimously carried, the Boards approved the July 14, 2021 and July 28, 2021 meeting minutes as presented.

### FINANCIAL MATTERS

**Cash Position and PTax Schedules:** Ms. Bartow presented the Cash Position and PTax Schedules to the Boards. Following discussion, upon a motion duly made by Director D. Jenkins, seconded by Director Johnson and, upon vote, unanimously carried, the Boards accepted the Cash Position and PTax Schedules.

**Discussion regarding 2022 Budget:** Ms. Bartow discussed the 2022 Budget with the Boards.

### LEGAL MATTERS

**District Name Change:** Mr. Dykstra provided an update regarding the District name change.

### MANAGER MATTERS

**Other:** None.

### OTHER BUSINESS


**Confirm Quorum for the Next Regular Meeting:** Mr. Miller noted that District Management would reach out to confirm quorum as necessary.

### ADJOURNMENT

There being no further business to come before the Boards the meeting was adjourned the meeting at 10:10 a.m.

Respectfully submitted,

By

  
Secretary for the Meeting